



Date Received: _____ Staff Initials: _____

Facility **RESIDENT** Privileges Registration:

To be completed & submitted by Legal Homeowner(s)

Completing this form allows NECA homeowner's access to the Newtown Estates Community Association (NECA) Recreation Center and all of its amenities (programs, rental facilities, classes, special events, etc).

NECA Property: _____
Aiea, Hawaii 96701

It is the Homeowners responsibility to notify NECA of any changes to the information provided on this form.

INSTRUCTIONS

1. Complete all information in Section 1: Legal Homeowner Information.
2. Complete Section 2: Member Information. List residents who reside at the Newtown property for which you authorize access to the NECA Recreation Center. A homeowner must also be a registered member.
3. Provide proof of residency for all residents listed in Section 2. Acceptable forms of proof include, but are not limited to a valid government issued photo identification or utility bill which shows the member's name with the Newtown property address listed with proper photo identification. 17 years and under, proof can be in the form of a birth certificate when parent listed on the birth certificate has proof of residency at the NECA property or legal documentation showing guardianship by an adult with proof of residency at the NECA property.
4. Initial Section 3: Damages/Losses.
5. Complete Section 4: Legal Homeowner's Signature. Legal homeowners must sign the completed form.

Section 1: Legal Homeowner Information

Legal Owner's Full Name: _____ Phone: _____

Legal Owner's Full Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Would you like to receive NECA email announcements? YES/NO

Emergency Contact Person: _____

Relationship: _____ Phone: _____

Section 2: Member Information

List names of authorized residents:

(To be completed by NECA Staff)

Name	Date Of Birth	Sex	Documentation	Code	Employee
1. (Reserved for name of homeowner)	/ /	M / F	ID / UB BC / Other		
2.	/ /	M / F	ID / UB BC / Other		
3.	/ /	M / F	ID / UB BC / Other		
4.	/ /	M / F	ID / UB BC / Other		
5.	/ /	M / F	ID / UB BC / Other		
6.	/ /	M / F	ID / UB BC / Other		

Additional Family Members, subject to Membership Policy Program Committee (MPPC) approval.

APPROVED by MPPC **YES / NO** Date _____ GM Initial _____ Date _____

(To be completed by NECA Staff)

Name	Date Of Birth	Sex	Documentation	Code	Employee
1.	/ /	M / F	ID / UB BC / Other		
2.	/ /	M / F	ID / UB BC / Other		
3.	/ /	M / F	ID / UB BC / Other		
4.	/ /	M / F	ID / UB/ BC/Other		

Section 3: Damages/Losses

Initial: _____ The Homeowner is responsible for any loss or damage to the facility or equipment of the Newtown Estates Recreation Center, committed by the homeowner or anyone residing with the homeowner listed above or their guests. NECA assumes no responsibility for property brought into the facility by the homeowner, anyone residing with them listed above or their guests.

Section 4: Legal Homeowner's Signature

Legal Owner's Signature: _____ Date: _____

Legal Owner's Signature: _____ Date: _____