



Date Received: _____

Receipt #: _____ Fee: _____

ARCHITECTURAL APPLICATION FORM #1-PRE-APPROVED MATERIALS-PAINTING & ROOFING ONLY-JUNE 8, 2021

NECA Property Address: _____
 ()Newtown ()Royal Summit ()Chateau Newtown ()Harbor Terrace ()Hillside Terrace # ____ ()Ke Kumulani ()Newtown Meadows ()Newtown Villa # _____

Legal Owner: _____ **Contact Phone:** _____ **Email:** _____

Legal Owner: _____ **Contact Phone:** _____ **Email:** _____

Mailing Address (if different than above): _____
 Street Address Unit Number City / State / Zip Code

INSTRUCTIONS AND NOTABLE REMINDERS FOR PROPERTY OWNERS:

- 1) A Sub-Association property owner **MUST** first obtain a written approval from its Board of Directors before submitting an application to NECA.
- 2) Applications **MUST** be submitted together with the **NECA Pre-approved Paint Color** swatches and/or **materials**. Incomplete applications will **NOT** be processed.
- 3) Pre-approved paint color swatches and materials are **AVAILABLE** at the Recreation Center. Pre-approved colors and materials are subject to change.
- 4) **ALLOW** thirty (30) days for COMPLETED applications to be processed by the Architectural Department.
- 5) A property owner will be notified by email and/or by phone when a permit is ready for pick-up. A property owner will be assessed a **\$10 per-week holding fee** if the permit is not picked up within seven (7) days of being notified.
- 6) A property owner will be assessed a \$100 penalty fee if the approved project is completed before the permit is picked up.
- 7) All permits **MUST** be posted in plain view on the property **BEFORE and DURING** modifications.

OWNERS REQUESTING ADDITIONAL REVIEWS DUE TO CHANGES MADE ON THEIR ORIGINAL APPLICATION WILL BE ASSESSED A \$25.00 FEE

PAINTING: Attach **TWO (2)** samples each of NECA pre-approved colors of paint swatches (*minimum size: 2"x 2"*) and photos identifying the area(s) to be painted to this application. Any brand of paint may be used. Permitted finishes are semi-gloss, flat, low luster, soft gloss finish. Reflective paint is **NOT** allowed.

House Color(s):

House Wall Color: _____ House Stucco Color: _____ Perimeter Wall Color: _____
 House Trim Color: _____ Fence Color: _____ Other: _____
 House Accent Color: _____ Garage Door Color: _____

--Accent color must not exceed 10% of any side of the house and is not allowed for perimeter walls, fences, or garage doors. --Garage Door color must be painted same color as the main house wall color or use the approved manufacturer's standard colors (Adobe, Almond, Brown, Claytone, Desert Tan, Desert Taupe, Gray, Light Almond, Sandstone, or Taupe)

ROOFING: Owners are responsible for submitting a **COMPLETED** copy of the Manufacturer's Warranty for the roofing material within **THIRTY (30)** days from the date of completion. Failure to do so will null and void the issued Permit.

Roofing: (Please circle) - Pitch Roof / Flat Roof **Roof Coating:** (Please circle) - Pitch Roof / Flat Roof

Manufacturer: _____ Manufacturer: _____
 Product Type: _____ Product Type: _____
 *Color: _____ *Color: _____

NOTE: WHITE AND ALL OTHER ACCENT COLORS ARE NOT ALLOWED TO BE USED FOR ROOFING AND/OR ROOF COATING

IMPORTANT: Approval of this application by the Architectural Committee is required before any construction is permitted under the NECA Master Declaration of Covenants, Conditions, and Restrictions (MDCCR) [Section 3:03 (h)]. Failure to obtain approval for construction violates the Covenants and can result in removal of non-conforming construction of improvements at the Owner(s)' expense. The Owner is responsible for obtaining required City & County Building Permit in addition to Newtown Permit. Approval of this application is for aesthetic purposes only and does not in any way indicate any opinion or ratification of structural quality or soundness of the plan by Newtown Estates Community Association, its Board of Directors, employees, agents, assignees and members of the Architectural Committee. Substantial construction must begin within ninety (90) days of approval by the Architectural Committee or the permit will be void. **PROJECTS STARTED OR COMPLETED PRIOR TO THE ARCHITECTURAL COMMITTEE'S APPROVAL WILL BE CONSIDERED AFTER-THE-FACT AND WILL BE SUBJECT TO NECA'S PENALTY FEE.**

Legal Owner's Signature: _____ **Date:** _____

Legal Owner's Signature: _____ **Date:** _____

FOR NECA USE ONLY:

PERMIT #: _____ **WORK MUST BEGIN PRIOR TO:** _____
CV #: _____ **PERMIT EXPIRES:** _____

() **APPROVED**, subject to the following modifications: _____

() **DISAPPROVED**, for the following reasons: _____

AUTHORIZED SIGNATURE: _____

SUB-ASSOCIATION PROPERTY OWNERS: PLEASE ATTACH THE APPROVAL LETTER FROM YOUR SUB-ASSOCIATION