



CHECKLIST FOR WINDOW TINT

Submit Required Supplemental Materials:

1. No plot plan required
2. Identify tint name and number from list below.

List of Pre-Approved Tinting Films:

Vista Window Film	Huper Optik	Solar Gard
<ul style="list-style-type: none"> • Mirage V38 SR CDF • Harmony V40 SR CDF 	<ul style="list-style-type: none"> • Nano-Ceramic C30 	<ul style="list-style-type: none"> • Stainless Steel 35
Llumar Window Film	Panorama	
<ul style="list-style-type: none"> • DRN35 SR CDF • N1040 SR CDF 	<ul style="list-style-type: none"> • Slate 40 • Panorama Film Series CX 35 	

3. If not selecting from the pre-approved list, provide a sample of the proposed tint along with the review fee.
4. Reflective finish window tinting which creates a glare on adjacent properties or streets is **prohibited**.

Notable Reminders:

1. Your application will be considered complete upon receipt of the **(1) Architectural Application Form, (2) the required supplemental materials, and (3) the appropriate processing fee.** All **incomplete** applications will be **delayed or disapproved**.
2. Properties located in Sub-Associations **must** obtain a written approval from their Board of Directors or managing agent prior to submitting their application to NECA.
3. In general, applications submitted **on or before** the first (1st) Saturday of the month will be reviewed in said month. Applications submitted after the first (1st) Saturday will be scheduled for review in the following month.
4. The Architectural Committee is scheduled to meet on the second (2nd) Tuesday of each month. Once your application is reviewed by the Committee, and if approved, please allow thirty (30) days for your application to be processed.
5. NECA staff will notify owners once the NECA Permit is ready for pick up. Owners are advised to read their permit. Permits **not** picked up within seven (7) days of being notified will be **charged a \$10 per-week permit holding fee.**
6. It is the owners' responsibility to communicate with their contractors. Contractors should be informed of NECA's rules, guidelines, and the application and permitting process.
7. Projects that start without the proper approval and projects that do not display the NECA Permit are considered to be in violation and will be subjected to NECA's Covenant Enforcement.
8. NECA RULES & GUIDELINES: The Architectural Committee will uphold and maintain the integrity of NECA's Master Declaration of Covenants, Conditions, & Restrictions (MDCCR).

NOTE: IT IS NOT GUARANTEED THAT YOUR REQUEST WILL BE APPROVED

Homeowner's Signature

Date